

**Minutes of the Midwinter Meeting of
Division 54 of the American Psychological Association
Society of Pediatric Psychology
January 10-11, 2003
Santa Fe, New Mexico**

Call to Order and Introductions: President Aylward called the meeting of the Executive Committee (EC) to order at 8:30 a.m., January 10, 2003.

Members Present: Glen Aylward, Pam Bachanas, Sharon Berry, Ron Brown, Christine Chambers, Dan Clay, Mary Jo Kupst, Kathy Lemanek, Tom Linscheid, Meredith Lutz, Alexandra Quittner, Michael Roberts, Tony Spirito.

Guests: Marti Hagan

Note: Action items are bolded.

Officers' Reports

Past President's Report (Tony Spirito):

- **Competencies Conference** – SPP was represented at this conference by Sharon, Tony and Michael. It was sponsored by APPIC and they discussed training issues in professional psychology. Issues of specialization and a core curriculum shared by all areas were discussed. There is a report posted on the web which summarizes the proceedings of the conference for review.
- **Early Career Award** - Brandon Briery attended an APA meeting which recommended that divisions include junior members on the board and in leadership positions. We discussed at APA the financial limitations of creating another board position and the possibility of creating an Early Career Award was proposed instead. Tony noted that we need to develop criteria for the award and Glen suggested that we name the award after Don Routh. Tony suggested that we invite the recipient to APA but not fund their trip. **Glen suggested that the subcommittee develop guidelines for the Early Career Award and present them to the EC at APA.** We can decide then on how the award will be announced and presented.
- **Awards Committee** – Alexandra, Mary Jo, and Tony are on the Awards Committee this year. Lori Stark and Karen Gil were awarded SPP's research award and Danny Armstrong was awarded SPP's service award. Tony suggested that we give their mentor, Frank Collins, a plaque acknowledging his mentoring of these 3 distinguished psychologists. We discussed the Levin Mentor award and there are currently no written guidelines for the selection of this award. **Tony will work with the Awards Committee to develop guidelines and criteria for this award.** Currently there are 2 candidates for this award.

- **Elections Committee/Nominations** – Tony reported that there is currently only one nominee for each office open. Tony noted that the slate is due to APA by February so we need to solicit additional candidates. **Tony will contact the folks who ran last year and invite them to run again this year. Kathy also suggested that EC members contact individuals and suggest that they run. Marti will also post a call for nominations on the listserv.** Tony noted that we need to move our nominations process up to December so that we can get the election information into the newsletter in time.
- **Committee on Science and Practice** – Tony reported that the committee has updated the list of Empirically Supported Treatments and this was summarized in the last newsletter. Tony would like to get the list posted on the web so everyone can access it. **Dan will put an announcement in the newsletter noting that the updated list of EST's will be posted on SPP's website.** Terry Stancin is interested in continuing to be involved on this committee.

Secretary's Report (Pam Bachanas):

- **Minutes from the 2002 APA Meeting** – Sharon motioned to accept the minutes from the APA meeting, motion passed unanimously.
- **Completion of Officers' Manual** – Pam reported that all edits and changes to the Officer's Manual have been made. She is now trying to update the Appendices with current materials. **Pam will send a summary of the Appendices out to EC members via email and requested that all EC members review the list of Appendices and send Pam any updated materials they may have.** Ron recommended that more detailed information about the Journal be included in the Officer's Manual. Pam noted that any EC member can add relevant information to manual.
- **Archives** – Pam reported that all SPP documents and materials prior to 1999 (including old copies of the newsletter) have been sent to APA's archives for safekeeping. Wade Pickren from APA informed Pam that the archived newsletters would be stored separately from the other materials.

Treasurer's Report (Kathy Lemanek):

- **2002 Budget** - Kathy provided EC members a working copy of the budget (see Appendix A for report and detailed budget information). She reviewed SPP's current financial status – our total revenue is approximately \$122,931.76. Kathy reported that she is working with Bank One and will consider switching the First Union account to Bank One. She also reported that a representative from Bank One recommended that we invest our reserves in something low risk but with more return than the savings account. Kathy will look into some conservative options. She reviewed the budget including what we budgeted for and what we actually spent (see handout in Appendix A). Although we are under budget this year, Kathy noted that if our membership or dues go down, we may have to consider cutting our budget.

- **Finance Committee Report** – Kathy reported that this committee has not met, but **she will communicate with the committee via email.**

Member-at-Large Reports:

Training/Awards (Sharon Berry):

- **Student Awards** – Sharon noted that the process of selecting student poster awards at APA went much better this year, as they did more reviewing of the abstracts before the poster session. Sharon noted that the award recipients are now posted on the website. Sharon asked whether blind review was critical as it would be much easier to have students email copies of information to her. **Sharon will coordinate with Christine to get copies of student submissions in advance for APA 2003, and will let students know about the award competition in the acceptance letter.** Tony recommended that for the APA meeting in Hawaii, we drop from 4 to 3 student travel awards and increase the amount so that we can offer more assistance to students who plan to go to Hawaii. The EC agreed with this recommendation.
- **Lizette Peterson-Homer Injury Prevention Grant** – Sharon noted that this award will be \$1000 and will be paid by the APA Foundation. **Glen recommended that we split the other \$500 and add \$250 to the other two student awards. In addition, Glen suggested that a certificate be given to the award runner-up recipients as an honorable mention.** Christine noted that it would be helpful if it is clarified for students what the plan is for their manuscript (e.g., that it will be considered for publication in JPP pending peer review). **It was also suggested that this information be posted on the website.**
- **Division Spotlight (APA Division Newsletter)** – Sharon has taken responsibility for getting information from Division 54 to APA for their newsletter. Sharon has made suggestions of researchers the newsletter should highlight, and **she will forward information on SPP's award recipients for 2002.**

Membership (Alexandra Quittner):

- **Membership Update** - Alexandra provided a membership report which estimates that SPP currently has about 1500 members. We had a slight drop in membership this year. Alexandra noted that our previous goal was to get 2000 members when we became a division. She questioned whether we as a division want to take steps to pursue increasing membership or whether we feel like we've reached market saturation. We saw a large drop in student members; **Meredith suggested that members of the Student Advisory Board contact students who have let their membership lapse and encourage them to rejoin.** Alexandra reported that she would like to target early career psychologists and add programming at conferences to target these members. She also discussed having a new member reception or introduction session to welcome new members and introduce them to SPP. Christine noted that there is no equivalent to SPP in the Canadian Psychological Association, yet there are many pediatric psychologists in Canada. **Christine suggested that we work on recruiting Canadian members and**

discuss ways to get something organized for the Toronto conference. Christine will work with Alexandra on this. Alexandra also discussed working with Meredith on recruiting more doctoral students from graduate programs.

- **Florida Conference** – Alexandra discussed the importance of this conference for our division. She noted that many issues need to be sorted out to make sure it can be organized for next year, and that it would be advantageous to hold it on even years so that it doesn't conflict with SRCD. There may be a group planning a regional conference in Baltimore for 2004 and we need to coordinate with them. The University of Florida would like to host the conference again and will provide support from the Department and the Dean; support has also been received in the past from Divisions 22, 37, 38, and 53 as well as from testing and pharmaceutical companies. Discussion ensued about whether the conference should remain at UF every year or whether the conference should be rotated to other places. EC members unanimously supported continuing the conference, but felt that it should be organized as a national conference, with input from the board, and that it should rotate to different locations. Michael suggested that we rename the conference the SPP National Conference on Child Health Psychology. **Michael volunteered to manage the review of the submissions with his faculty and students at KU, with input from Alexandra. Tom volunteered as the Member-at Large for regional conferences to assist with the planning of the conference.** Dan noted that the increased costs should be borne by members not students. Glen made a motion that the board support an SPP sponsored national conference in 2004 after we clarify who has started planning the conference in Baltimore. Motion seconded and passed unanimously. Motion also made by Glen that the conference will be scheduled for 2004 in Charleston, SC. Michael will assist with managing the academic programming, and Tom will assist with planning the conference. Motion seconded and passed unanimously. **Tom will follow up with Dennis Drotar to clarify the Baltimore conference plans.** Alexandra noted that at the Florida conference, they had a prominent speaker give a talk for the Frontiers in Pediatric Psychology lecture. Alexandra made a motion to rename this talk the Lizette Peterson Homer Memorial Lecture at the SPP national conference. Glen seconded the motion and the motion passed unanimously.
- **Status of APA CE Application** – Susan Simonian reported that our application has been submitted to APA and will be reviewed in February. We should hear within 6-8 weeks of that time whether our application has been approved.

Regional Conferences (Tom Linscheid):

- **Listserv** - Tom updated EC members on the status of SPP's listserv. We currently have 696 members on the listserv, and the listserv is much more manageable at this point. Tom noted that 57% of postings are job postings, 22% are referral seeking, 12% seeking advice, and 6% other postings. Tom noted that several requests have come through asking to post research surveys on the listserv. Tom

made a motion that the criteria for posting a survey on the SPP listserv should be: 1) the person must be a member of SPP, 2) the research should be germane to pediatric psychology, 3) the content of the material must be reviewed by Tom, the President, and President-elect and determined relevant for the membership, 4) replies must be made to the person and not the listserv membership, and 5) evidence of IRB approval must be provided. Motion seconded and passed unanimously.

- **Regional Conferences** – Tom reported that he has not received any requests for regional conference support.

APA Council Representative's Report (Michael Roberts):

- Michael updated the EC members on APA Council issues (see summary in Appendix A). Michael noted that Council will meet again in February. He reported that Annette has been selected for the BPA committee, and Michael encouraged the President and EC members to continue to nominate SPP members for the APA committees to increase visibility of our division. Michael also reported that Section 3 of Division 12 took a position against APA's position on prescription privileges. He noted that sections and divisions are not allowed to take positions against an APA position. APA's budget crisis is being addressed by cuts in meetings, eliminating committees and activities, and staff reduction. Two child task forces were eliminated last year and may not be reinstated.
- **CRSPP** - wants to change its nomenclature and Division 53 is deciding whether or not to reapply for Clinical Child Psychology specialty. Michael stated that SPP may need to consider sponsoring specialty accreditation in Clinical Child Psychology. Sharon recommended that Michael represent SPP and take the position supporting specialty accreditation in Clinical Child Psychology. Discussion among EC members supported ensuring that child psychologists have appropriate training and maintain quality control through specialty accreditation.

APA Program Representative (Christine Chambers):

- **APA Program for 2003** – Christine reported that all program decisions have to be finalized by the end of this week. There are two tracks this year for cluster programming which are “Confronting Barriers in Children’s Mental Health Services” and “Current Perspectives on Pediatric Psychopharmacology”. Christine noted that pediatric psychology is well represented in the cluster program time. Submissions were up this year – we received 59 submissions and there were 15 reviewers who participated in the process. Christine reported that the electronic submission process worked very well and saved time in processing the submissions. Christine reviewed some of the highlights of the program and invited addresses (see handout in Appendix A). Christine also raised the issue of whether SPP could award CE credits. Pam suggested that **Christine contact Susan Simonian and coordinate CE options with her**. Finally, Christine discussed issues with AV equipment and the exorbitant costs involved. Suggestions were made that speakers try to bring their own equipment. Ron

recommended that we move the JPP Editorial Board breakfast to a happy hour or dinner. Sharon also suggested that we change the announcement for the business meeting to recruit more attendance from members. Glen noted that Christine has done an excellent job with the program.

- **Hospitality Suite** - We discussed the option of having APA print our hospitality suite schedule and include them in the APA registration packets. Glen motioned that we print our hospitality suite schedule and spend \$325 to publicize our division's activities. Motion was seconded and passed unanimously. Christine noted that Meredith will be responsible for the student programming in the hospitality suite, and she will assist with scheduling the remainder of the programs. Pam suggested that Christine appoint a co-chair to assist Meredith with programming for the hospitality suite.
- **Program Chair for 2004** – Mary Jo announced that David Elkin will be the Program Chair for 2004. He will contact Christine and start assisting her with programming for this year. Glen recommended that the chair-elect work closely with the current chair to share some of the burden and to train the person for the following year. Christine noted that Scott has been extremely helpful to her this year and that the position really extends over a 3 year period.

CYF 53/54 Representative

- Glen reported that Maureen Black was previously our CYF representative. It has been suggested that we share a liaison with Division 53 to share costs. Doug Tynan is now a member of both divisions and has expressed interest in being the CYF representative. **Glen will explore appointing Doug Tynan to this position with Division 53.**

Publications Committee (Ron Brown)

- Ron reported that Dennis Drotar was exploring with SDBP's Executive Committee giving a free trial of on-line access to JPP to SDBP members. **Glen noted that he will coordinate with SDBP to solicit interest from members. Glen will also coordinate with Ron to determine the easiest way to process this for interested members.**

Journal of Pediatric Psychology (Ron Brown)

- **Journal Update** - Ron reported that the Journal is doing well. He introduced the new Associate Editors: Maureen Black, Barbara Fiese, Grayson Holmbeck, John Lavigne, Raymond Mulhern, and Lonnie Zeltzer. Ron noted that the editorial lag ranged from 1-14 weeks last year, and he is trying to reduce this lag time given that everything is done electronically now. He has a similar acceptance rate as previous years. Ron has chosen a new cover and style which he showed to EC members. He also shared the highlights of the journal which are summarized in his handout (see Appendix A). Ron reported that 8 journals a year is an irregular number of issues. APA would recommend that we publish 6 issues a year. Ron

felt that if we try to expand the number of issues, we may not have enough submissions. Glen suggested that we wait a year to make a decision on this.

- **Budget Issues** - Ron noted that there was little information in the materials he received regarding budget issues. The amount for the editorial office requested by Ron is \$45,000. He recommended that the stipends be consistent with other APA journals, and the editor stipend for APA journals is \$15,000. Ron also recommended that each Associate Editor be paid \$1,000. Ron suggested that the EC decide what the budget is for the Journal and should vote on this. He also recommended that information about the Journal's budget be included in the Officer's Manual. **Tony will review the terms of the Journal contract and discuss this with Ron.**
- Ron also raised the issue of the term of the editor. Currently, it is a 5 year position with an additional year of editor-elect. Given the special issue schedule, Ron recommended that the position be expanded to 6 years and the editor-elect would take office in the 5th year of the editor's tenure. Tony stated that he felt we might have more options for higher quality applicants if we shortened the office to a 3 year term, given how labor intensive the position is. We reviewed the Officer's Manual and it states that the position is 5 years with an additional year as editor elect.

JPP Contract Negotiations (Tony Spirito)

- Tony reported that he, Michael, Annette, Anne and Ron (ex-officio) are on the committee to renegotiate the Journal contract. Proposals from LEA, Oxford, APA, and Blackwell are currently being considered. The current contract doesn't expire until 2004. **The committee will continue to work via email to decide who they should recommend to the EC and will present a recommendation at the APA meeting.**
- Tony also noted that he received a letter from Oxford noting that they will be uncoupling the institutional and on-line submissions. Michael noted that this could be a problem for us if this results in us losing subscriptions in the future. Tony motioned to approve the Oxford request to uncouple the institutional print subscription price from the on-line price. Motion was seconded and passed unanimously. Tony also motioned that we approve the copyright request form from Oxford. Motion passed unanimously.

Newsletter (Dan Clay)

- Dan discussed options for changing the format of the newsletter. It was suggested that the new version of the newsletter be color matched with the new version of the journal.
- Dan noted that he can put 3 print versions of the newsletter out for the current \$10,000 budget.

- Advertisements – we discussed that we do not need to charge for ads at this point to stay within budget and we should continue to offer free ads as a service to members.
- **Website** – Dan noted that by having the website managed at Iowa, it will make coordination of information and dissemination much easier. **Dan plans to update the website and make it more user friendly. He also plans to post the newsletter on the website prior to mailing it so the information will be available earlier.** Dan passed around a copy of the website for EC members to edit.

Handbook of Pediatric Psychology (Michael Roberts)

- Michael reported that the handbook is on schedule for publication and is currently in press. The new handbook should be out before APA.

Student Representative Report (Meredith Lutz)

- Meredith reported that there are 3 open slots on the Student Advisory Board. Previously, the Student Representative had appointed members. Meredith is asking students to apply for these positions and a committee will review the applications and choose the new Advisory Board members. Glen suggested that the President-Elect be on the committee. Christine suggested that a student from the APA convention site be chosen to assist with conference planning. **Meredith will work with Christine to recruit Canadian students.** The “On the Student Front” newsletter articles will continue to address internship issues, post-doc issues, and funding issues. Meredith noted that there is a separate student website. **She agreed to work with Dan on updating this website and possibly adding a student section to the current website.** Meredith will coordinate with Christine to plan an introductory session for students in the hospitality suite at APA to orient them to the APA conference, etc.

Meeting adjourned at 2:00 pm and we resumed meeting in the breakout groups with Divisions 53 and 12.

January 11, 2003. Meeting called to order at 8:30 am by President Aylward.

Reports of remaining committees/liasons (from members not attending midwinter)

- Pediatric Interface (D. Armstrong) - no report.
- Psychosocial Issues (D. Armstrong) - no report.
- International (M. Black) - no report.
- Diversity (C. Lescano) – Tony reported that he appointed Celia Lescano to chair this committee. He will follow up with Celia to obtain an agenda for the committee.
- APA Subcommittee on ADHD (R. Brown) - committee work completed and no longer active.
- American Academy of Pediatrics (D. Wertlieb) - no report.
- Psychology in Schools (P. Wolters) - no report.

- Guidelines for training (C. Schroeder) - committee work completed and no longer active.
- Medicaid Regulations (T. Shelton) - committee work completed and no longer active.
- Child Coalition (A. La Greca) - no report.
- Division 7 (E. Seagull) - no report.
- Division 12 (M. Prinstein) – see Appendix B for summary of Division 12 meeting.
- Division 16 (E. Shapiro) - no report.
- Division 38 (K. Gil) - no report.
- Division 42 (A. Hurtig) - no report.
- Division 43 (A. Kazak) - no report.
- Division 53 (M. Roberts) – no report.
- SDBP (G. Aylward) - SDBP met in Seattle and had a mock grant review with a representative from NICHD. They will meet again in Pittsburgh in September. A call for abstracts will be coming out and abstracts will be due in May. Glen appointed Gerard Banez as the new liaison for SDBP.

Discussions of Issues raised in the Interdivisional Meetings

- Mary Jo reported that in the Presidents/Treasurers break-out group, it was decided that all divisions would vote on the location for next year's mid-winter meeting. The options are Atlanta, San Antonio, New Orleans, and Las Vegas. EC members discussed the lack of interest in participating in a group banquet next year; however, members were interested in participating in a group happy hour and the break-out sessions. EC members voted for San Antonio as our 1st choice, Atlanta was the 2nd choice, New Orleans 3rd, Las Vegas was 4th. Mary Jo will share this information with the other division Presidents.
- Michael was suggested as a child representative for the APA Board of Directors who would represent the interests of all of the divisions. Ron noted that Division 16 has a representative in the Practice Directorate, and he suggested that we advocate to have a similar representative in the Practice Directorate to advocate for clinical child and pediatric issues. This person would represent Divisions 53, 54, and 37. **Michael suggested that we write a description of the office and what role we would like for this representative before proposing this to APA. Ron and Michael will work on this together.**
- Alexandra reported on the Membership group discussion. It was suggested that we do a joint presentation of our student awards with Division 53 at APA and give students an opportunity to give a brief talk. This would potentially increase attendance at the talks. It was also suggested that APA programming be targeted to early career psychologists to help retain these members. Christine reported that Division 53 is also developing an Early Career Award this year. Alexandra discussed other ideas that were developed to foster services to early career psychologists. Christine recommended that we do something to identify Division 54 members at the APA convention; Dan suggested that we put stickers on name

badges at APA. Alexandra discussed the idea of giving a free membership to a member every 5 years that they could give to one of their students.

- Sharon reported on the Education and Standards breakout group. Division 12 reported that they would prefer to be clustered with Divisions 54 and 53 at APA. They suggested that we do more joint programming and possibly do pre-APA workshops together. The group also suggested that the divisions coordinate their nominations for the APA boards and committees. Lastly, the group requested members go to the CoA website to keep the discussion of substantive areas open.
- Tony reported on the Publications breakout group. It was suggested that the different divisions' journals publish table of contents for other journals. Dick Abidin is beginning to negotiate Division 53's contract; he suggested that the 3 divisions consider going in together to negotiate their journal contracts to get a better deal.
- Pam reported on the Science and Practice breakout group. They discussed the status of each division's work on Empirically Supported Treatments and the move to explore application of these treatments to minorities and community settings. The group will plan a one-day meeting to develop an agenda for the group. Interested EC members from all 3 divisions are invited to participate.

Pediatric Interface Issues

- Glen wrote an article on Pediatric Psychology for the SDBP newsletter (see copy in Appendix A). Glen also reported that several SPP members participated in the board exams for SDBP.

Fellows Committee

- Glen reported that there are two new fellows and two old fellows. He made a motion to submit the names of the fellows to APA; motion passed unanimously.

Interdivisional Task Force on Children's Mental Health

- Michael reported that this task force is chaired by Karen Saywitz of Division 38. Tony reported that they invited Division 54 to participate and we agreed to be part of the Task Force. Laura Nabors expressed interest in being SPP's representative on this task force; EC members agreed to appoint her as our representative.

Publishing the Minutes

- Tony raised the issue of publishing abbreviated minutes for SPP members. **Dan suggested that an executive summary be published on the website, and that an announcement be placed in the newsletter referencing the minutes.**

Levin Mentor Award

- Tony reviewed the nominees for the Levin Mentor Award. Mary Jo, Alexandra, and Tony were on the selection committee and reviewed the applications. The committee recommended Annette LaGreca as the winner of the award. Glen made a motion for the board to elect Annette La Greca as the 2003 recipient of the Levin award. Motion was seconded and passed unanimously. **Tony reported that the committee will develop a set of criteria for nominating the recipient of the award and Pam will add this to the Officer's Manual.**

International Liaisons

- Tony raised the issue of developing international connections and liaisons with pediatric psychologists in other countries. Previously, the EC had discussed appointing international liaisons, but no action has been taken on this. Glen suggested that the specialty groups make efforts to liaison with international colleagues at international meetings. Tony recommended that we appoint someone to coordinate appointing international liaisons and he suggested that it be the past president's responsibility. EC members agreed and **Tony will work on this.**

Finalize 2003 Budget

- Kathy reported that she received information from Dick Abidin of Division 53 which was helpful for her. We discussed changes to the budget for next year which **Kathy will incorporate and distribute to EC members following the meeting.** The current budget for 2003 is \$136,495. Michael made a motion to accept the budget for 2003, motion passed unanimously.

Meeting adjourned at 10:40.

Respectfully submitted,

Pamela Bachanas
Secretary